

**MAKING THE MOST OF THE 2012 SGEA CONFERENCE –
BEST PRACTICES IN MEDICAL EDUCATION: BRING US YOUR BEST
LEXINGTON, KENTUCKY • APRIL 19-21, 2012**

Are you registered for the conference?

- ✓ All participants, including all speakers and presenters of posters and demonstrations, must be registered for the 2012 SGEA Conference. Visit the [SGEA Conference web site](#) for a link to the registration page.

Do you have accommodations?

- ✓ The AAMC/SGEA blocks at the Lexington Hilton Downtown, Hyatt Regency Lexington, and Springhill Suites Marriott are SOLD OUT!
- ✓ For other accommodations, contact the Doubletree Suites by Hilton Hotel Lexington, 2601 Richmond Road, (859) 268-0060, or the Holiday Inn Express & Suites Lexington-Downtown/University, 1000 Export Street, (859) 389-6800, for reservations. Please note that guests at these hotels must make transportation arrangements to and from the airport and to the Lexington Hilton Downtown.

Do you need airport transportation?

- ✓ **Shuttle Service: To and from Blue Grass Airport or Hilton Conference Center**
Hilton Shuttle Service: (859) 231-9000
Hyatt Shuttle Service: (859) 253-1234
Springhill Suites Shuttle Service: (859) 225-1500 (Advance notice needed to reserve transportation)

Are you driving to Lexington?

- ✓ Check the conference web site for a [downtown map](#).

What to wear?

- ✓ Conference dress is business casual.
- ✓ Casual dress is fine for the evening at Woodford Reserve.
- ✓ If you are going to Keeneland on Saturday, please remember that professional dress (coat and tie, no denim) is required in the Keeneland dining areas.
- ✓ **Be sure to wear your conference name badge at all times. Your badge is your entrance pass to all events.**

What to see and do?

- ✓ If you are flying into Lexington, go for a window seat. The descent to Bluegrass Field affords you a panoramic view of Calumet Farm, getting you ready to enjoy the Best of the Bluegrass.
- ✓ The Woodford Reserve event is SOLD OUT. Consider the following Friday evening alternatives:
[UK School of Music Benefit Concert: An Evening of Opera Favorites for Chorus and Orchestra](#)
April 20, 7:30 p.m. Singletary Center for the Arts - Concert Hall (ticket information, (859) 257-4929)

[LexArts Gallery Hop](#), self-guided tour of the visual arts in downtown Lexington, 5-8 p.m.

Want a conference schedule preview?

- ✓ [The conference schedule](#) is available on the conference web site. The full submission text of [Best Practices proposals](#) also is available on the site.

Are you presenting?

- ✓ The SGEA Conference is a CME-accredited event. All presenters must complete and submit the [Disclosure of Financial Interest](#). Submit now, if you have not done so previously. Please email completed forms to [Dorcas Beatty](#).
- ✓ Complimentary Wireless Internet is available in all meeting rooms. Please connect to "**Ibahn Conference**" and press "subscribe for 24 hours for free" to use this service.
- ✓ Please submit presentation files at <http://mednet.mc.uky.edu/sgeauploads/> by **Monday, April 16**. These files will be copied to the computer in the room scheduled for your presentation. If your file is greater than 24mb, you will not be able to upload the file to this web site. Please contact us and we will make other plans.
- ✓ If you plan to distribute handouts, please bring 40-50 copies.
- ✓ A 4' by 8' bulletin board will be provided for poster session presenters. Please plan to arrive at the SGEA meeting early enough to set up your poster. Set-up time is **3:00-4:30 p.m.** on Thursday, April 19. If you are unable to participate in the conference poster session, please notify [Linda Asher](#) *immediately*.